

# Funding Confirmation Letter

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that your application for funding has been successful. After thorough evaluation, the committee has decided to award [insert amount] for your project titled "[Project Title]."

This funding will support [briefly describe what the funds will be used for] and is intended to enhance the overall impact of your project.

Please find attached the agreement which outlines the terms and conditions of the funding. We kindly ask you to review and sign it, returning a copy to us by [insert deadline].

Congratulations on this achievement! We look forward to your project's progress and success.

Best regards,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]