

Dear [Partner's Name],

We hope this message finds you well. We are excited to share some significant news regarding our company, [Your Company Name]. After careful consideration and strategic planning, we are pleased to announce a merger with [Partner Company Name].

This merger represents a unique opportunity for both organisations to enhance our capabilities, expand our market reach, and deliver even greater value to our clients and stakeholders. We are confident that by combining our resources and expertise, we can achieve remarkable synergies and foster innovation in our services.

As we move forward, we want to assure you that our commitment to excellence and our dedication to our partners remain our top priority. We believe this merger will create a more dynamic and competitive entity, poised for sustained growth.

We will be hosting an informational webinar on [Date] to share further details and answer any questions you may have. We encourage your participation as we embark on this exciting journey together.

Thank you for your continued support. We look forward to the opportunities that lie ahead.

Best regards,
[Your Name]
[Your Position]
[Your Company Name]
[Contact Information]