

You're Invited to a Retirement Lunch!

Dear Team,

We are excited to invite you to a retirement lunch honoring **[Retiree's Name]** on **[Date]** at **[Time]**.

The lunch will be held at **[Venue/Location]**.

Please join us in celebrating **[Retiree's Name]**'s contributions and wishing them well in their new chapter.

Kindly RSVP by **[RSVP Date]**.

We look forward to seeing you there!

Best regards,
[Your Name]
[Your Position]