

Partnership Proposal

Date: [Insert Date]

To:

[Recipient Name]

[Recipient Title]

[Organization Name]

[Organization Address]

Dear [Recipient Name],

I am writing to propose a partnership opportunity between [Your Organization Name] and [Recipient Organization Name] aimed at enhancing digital literacy in our community.

As technology becomes increasingly integral to our daily lives, providing individuals with the skills to effectively navigate digital environments is essential. Our program focuses on [briefly describe the objectives of your digital literacy program, e.g., training sessions, workshops, resources].

We believe that by partnering with [Recipient Organization Name], we can leverage our collective strengths to reach a broader audience and make a significant impact. The synergies between our organizations could help address gaps in digital literacy, particularly among [mention specific demographics, e.g., youth, seniors, low-income families].

We suggest a meeting to further discuss how we can collaborate on this initiative. Please let us know your availability in the coming weeks.

Thank you for considering this partnership proposal. We look forward to the possibility of working together to promote digital literacy in our community.

Warm regards,

[Your Name]

[Your Title]

[Your Organization Name]

[Your Contact Information]