

Board Member Resignation Letter

Date: [Insert Date]

[Recipient's Name]

[Organization's Name]

[Organization's Address]

Dear [Recipient's Name],

I am writing to formally resign from my position as a board member of [Organization's Name], effective [last day of service]. This decision was not made lightly, and I am grateful for the opportunities I have had to serve alongside such dedicated individuals.

During my time on the board, I have gained invaluable experiences and learned so much from my fellow members. I appreciate the support and camaraderie extended to me during this time.

I wish [Organization's Name] continued success in its mission and endeavors. I look forward to seeing the positive impact the organization will have in the future.

Thank you once again for allowing me to be a part of this incredible team.

Sincerely,

[Your Name]

[Your Contact Information]