

# In-Kind Donation Request for Technology and Electronics

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Donor's Name],

I hope this message finds you well. I am writing to you on behalf of [Your Organization], a nonprofit organization dedicated to [briefly explain your organization's mission]. As we strive to further our mission, we have identified a critical need for technology and electronics to support our programs and the communities we serve.

We are reaching out to seek your support in the form of an in-kind donation of technology and electronics, such as laptops, tablets, printers, and other related devices. These contributions will significantly enhance our ability to [explain how the donations will be used, e.g., provide essential services, improve educational programs, etc.].

Your generosity can make a substantial difference in the lives of those we serve, providing them with the tools and resources necessary to [explain the impact]. We truly believe that with your support, we can achieve [briefly state your goals].

Please feel free to contact me at [Your Phone Number] or [Your Email Address] to discuss how you can help. We would be grateful for your consideration of this request and hope to partner with you in making a positive impact.

Thank you for considering our request for support.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]