

Request for Clothing and Winter Wear Donations

Dear [Donor's Name],

I hope this message finds you well. My name is [Your Name], and I am reaching out on behalf of [Your Organization's Name], a nonprofit organization dedicated to [brief description of your organization's mission].

As we prepare for the upcoming winter season, we are seeking in-kind donations of clothing and winter wear to support individuals and families in need within our community. Your generous contribution can make a significant difference in ensuring that everyone stays warm and comfortable during the colder months.

We are specifically looking for the following items:

- Winter coats
- Hats, scarves, and gloves
- Warm sweaters and fleece
- Thermal undergarments
- Boots and insulated footwear

If you are able to assist, we would be incredibly grateful. Your donation will not only help provide essential clothing but also show our community members that we care and support them during difficult times. We would be happy to arrange for a drop-off or pick-up at your convenience.

Thank you for considering our request. Together, we can make a lasting impact this winter. Please feel free to contact me at [Your Phone Number] or [Your Email Address] for any further information.

Sincerely,

[Your Name]

[Your Title]

[Your Organization's Name]

[Your Organization's Address]

[Your Organization's Phone Number]