Letter of Expression of Interest

Date: [Insert Date]

To,

[Recipient's Name] [Recipient's Position] [Company Name] [Company Address] [City, State, Zip Code]

Dear [Recipient's Name],

We are writing to express our interest in exploring a potential merger between [Your Company Name] and [Recipient's Company Name]. Our organizations share similar values and visions for the future, and we believe that a merger could create significant synergies and enhance our competitive positions in the marketplace.

We have conducted preliminary analyses that indicate potential benefits in both operational efficiencies and market reach. We would like to propose a meeting to discuss this opportunity in greater detail and explore how we can align our organizations for a successful merger.

Thank you for considering this proposal. We look forward to your positive response and hope to collaborate to define the next steps in this exciting opportunity.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]