

# Request for Sponsorship

[Your Name]

[Your Title]

[Your Organization]

[Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Sponsor's Name]

[Sponsor's Title]

[Sponsor's Company]

[Company Address]

[City, State, Zip Code]

Dear [Sponsor's Name],

We are excited to announce the upcoming Annual Fundraising Gala for [Hospital Name] on [Date] at [Venue]. This event will bring together community leaders, healthcare professionals, and compassionate supporters to raise funds for vital programs and services that enhance patient care.

We would like to invite [Sponsor's Company] to be a key sponsor for this prestigious event. Your sponsorship will not only help us achieve our fundraising goals but will also provide your company with significant visibility among attendees and the broader community.

As a sponsor, your company will receive benefits such as:

- Prominent logo placement on event materials.
- Recognition in press releases and social media announcements.
- Complimentary tickets to the gala.
- Opportunities for speaking engagements during the event.

We have various sponsorship levels available, and we would be happy to discuss how we can best align your company's values with our mission. Together, we can make a difference in the lives of those we serve at [Hospital Name].

Thank you for considering this opportunity to partner with us. I would love to discuss this further at your convenience. Please feel free to reach out via email or phone.

Warm regards,

[Your Name]

[Your Title]

[Your Organization]