

Request for Sponsorship

Date: [Insert Date]

[Your Name]

[Your Title/Position]

[Your Organization/School Name]

[Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Sponsor's Name],

I hope this message finds you well. I am writing to seek your support for our upcoming Scholarship Fundraising Drive, scheduled to take place on [insert event date] at [insert venue]. This event aims to raise funds to provide scholarships for deserving students in our community.

We are reaching out to you to invite you to be one of our esteemed sponsors for this event. By partnering with us, you will not only contribute to the educational advancement of young individuals but also gain visibility for your brand within our community.

As a sponsor, your company will receive the following benefits:

- Your logo featured in promotional materials
- Recognition during the event
- Opportunity for exclusive networking