

Matching Gift Request

Date: [Insert Date]

Dear [Donor's Name],

I hope this message finds you well. As a valued supporter of [Nonprofit Organization Name], we want to take a moment to express our gratitude for your generous contributions. Your support has been instrumental in helping us achieve our mission to [briefly describe mission or purpose].

We are reaching out to you with an exciting opportunity to amplify the impact of your philanthropic efforts. Many employers offer matching gift programs that can double or even triple your donation to nonprofit organizations like ours. By participating in your company's matching gift program, you can significantly enhance the value of your support.

To take advantage of this opportunity, please follow these simple steps:

1. Check with your HR department or company website to see if your employer offers a matching gift program.
2. Request a matching gift form, either online or in print.
3. Fill out the form and submit it to us along with your donation confirmation.

We would be thrilled to assist you in any way we can during this process. If you have any questions or need assistance, please do not hesitate to contact us at [Nonprofit Phone Number] or [Nonprofit Email Address].

Thank you once again for your generosity and support. Together, we can make a difference in our community.

Sincerely,

[Your Name]

[Your Title]

[Nonprofit Organization Name]

[Nonprofit Address]

[Nonprofit Phone Number]

[Nonprofit Website]