

Matching Gift Request

Date: [Insert Date]

Dear [Board Member's Name],

I hope this message finds you well. As a valued member of our Board, your commitment to [Organization Name] has been instrumental in our growth and success. I am writing to encourage your participation in our matching gift program.

Through this program, every donation you make is doubled, maximizing your impact on our mission to [Insert Mission/Goal]. This is a fantastic opportunity to further engage in our initiatives and inspire others to contribute as well.

To initiate the matching gift process, please follow these simple steps:

1. Make your donation to [Organization Name].
2. Check if your employer offers a matching gift program.
3. Complete the necessary forms required by your employer.

Your support continues to be crucial in driving [Organization Name] forward. Thank you for considering this opportunity to amplify your generosity.

If you have any questions about the matching gift process, please feel free to reach out to [Contact Person's Name] at [Contact Information].

Warm regards,

[Your Name]
[Your Title]
[Organization Name]
[Contact Information]