

Request for Gift in Kind Donation

Dear [Donor's Name],

We hope this message finds you well. As we prepare for our upcoming charity auction on [Auction Date], we are reaching out to local businesses and individuals who share our commitment to [Charity's Cause/Goal].

We would be grateful if you could consider making a gift in kind donation to support our event. Your generous contribution will help us raise vital funds to [brief description of how the funds will be used].

Examples of in-kind donations we are looking for include [list specific items, services, or experiences]. However, any donation that you think would appeal to our attendees would be greatly appreciated.

In return for your generosity, we will acknowledge your support in our auction program and promotional materials, providing you with the opportunity to showcase your commitment to the community.

Please feel free to reach out to me directly at [Your Phone Number] or [Your Email Address] if you have any questions or would like to discuss this opportunity further.

Thank you for considering our request, and for your support of [Charity's Name]. We look forward to the possibility of partnering with you for this important cause.

Sincerely,

[Your Name]

[Your Title]

[Charity's Name]

[Charity's Address]

[Charity's Phone Number]

[Charity's Website]