

# Funding Request for Environmental Conservation Project

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Organization]  
[Organization Address]  
[City, State, Zip Code]

[Recipient Name]  
[Recipient Position]  
[Recipient Organization]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to request funding for an important environmental conservation project that aims to [briefly describe the project goal, e.g., restore local habitats, reduce pollution, etc.]. Our organization, [Your Organization's Name], has been actively engaged in conservation efforts in [location] for [number] years.

The project, titled "[Project Title]," seeks to [explain the project's objectives and importance, highlighting the environmental impact]. We estimate the total cost of the project to be [insert amount], and we are seeking [insert amount] to initiate this crucial work.

With your support, we can [briefly outline the expected results and benefits of the project]. We believe that [Recipient Organization's Name] shares our commitment to environmental sustainability, and together we can make a significant positive impact.

Thank you for considering our request. I would be happy to provide any further information, including a detailed project proposal, budget, or any other materials you might require.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]  
[Your Contact Information]  
[Your Organization]