

Theatrical Proposal for Rehearsal

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

Dear [Recipient's Name],

I am writing to propose the technical requirements for the upcoming rehearsal of our theatrical production, titled "[Production Title]." We are excited to commence rehearsals on [Start Date] and seek your support in providing the necessary technical elements to ensure our success.

Technical Requirements

- **Stage Setup:** [Describe stage dimensions and layout]
- **Lighting:** [Specify lighting needs, including special effects]
- **Sound:** [Detail sound equipment required]
- **Props:** [List necessary props and their specifications]
- **Costumes:** [Outline any costume requirements]

We believe that with the right technical support, we can create an exceptional performance that will engage our audience. We would greatly appreciate your consideration of our requirements and any available resources your organization can provide.

Thank you for your time and support. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]