

# Curriculum Proposal Funding Request

Date: [Insert Date]

[Your Name]  
[Your Title]  
[Your Institution]  
[Your Address]  
[City, State, Zip]  
[Email Address]  
[Phone Number]

[Recipient's Name]  
[Recipient's Title]  
[Recipient's Organization]  
[Recipient's Address]  
[City, State, Zip]

Dear [Recipient's Name],

I am writing to propose a new curriculum development project that aims to [briefly describe the purpose of the curriculum]. We believe that this curriculum will significantly enhance the educational experience of our students by [explain the benefits and impact].

To successfully implement this project, we are seeking funding in the amount of [insert amount]. This funding will be allocated towards [brief outline of budget components].

We have conducted preliminary research and identified the specific needs that this curriculum will address, including [list specific needs]. Our dedicated team is committed to ensuring the successful execution of this proposal and achieving measurable outcomes.

We would greatly appreciate your support as we endeavor to bring this innovative curriculum to fruition. I would be happy to provide further details and discuss how your contribution can make a difference.

Thank you for considering our proposal. I look forward to your positive response.

Sincerely,

[Your Name]  
[Your Title]  
[Your Institution]