

Follow-Up on Workshop Proposal Submission

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on the workshop proposal I submitted on [submission date] regarding [brief description of the workshop]. I wanted to see if there have been any updates regarding its acceptance.

The proposed workshop aims to [briefly explain the objectives and benefits of the workshop], and I believe it would offer a valuable experience for participants.

If you require any additional information or adjustments to the proposal, please do not hesitate to let me know. I appreciate your consideration and look forward to your response.

Thank you very much for your time.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]

[Your Organization]