

# Job Offer Acceptance

Dear [Hiring Manager's Name],

I am writing to formally accept the job offer for the position of [Job Title] at [Company Name]. I am excited about the opportunity to join your team and contribute to [specific project or responsibility].

As discussed, I understand that my start date will be [Start Date], and I am looking forward to beginning this new chapter in my career.

As I will be relocating to [New Location], I would like to kindly request relocation assistance. Any support you can provide would be greatly appreciated as I transition to [New Location].

Thank you once again for this opportunity. I look forward to working with you and the team at [Company Name].

Sincerely,

[Your Name]

[Your Address]

[Your City, State, Zip Code]

[Your Phone Number]

[Your Email Address]