

# Confirmation of Innovation Initiative Acknowledgment

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

We are pleased to confirm the acknowledgment of your innovative initiative titled "[Project Title]." We appreciate your commitment to driving innovation and enhancing our organizational capabilities.

Your efforts in [briefly describe the initiative] have been recognized, and we look forward to seeing its impact on [describe expected outcomes].

Thank you for your dedication and hard work. Should you require any further assistance or resources to support your initiative, please do not hesitate to reach out.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]