

# Internship Placement Acceptance

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally accept the offer for the internship position at [Company's Name] that I received on [Date of Offer]. I am excited about the opportunity to contribute to your team and learn more about [specific area or project related to the internship].

I confirm my start date as [Start Date] and look forward to working with you and the team. Thank you for this incredible opportunity.

Sincerely,

[Your Name]