

Internship Offer Confirmation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I am writing to formally confirm my acceptance of the internship offer for the position of [Internship Position] at [Company's Name] starting on [Start Date]. I am excited about the opportunity to contribute to your team and gain valuable experience in [specific area related to the internship].

Thank you once again for this incredible opportunity. I look forward to starting my internship and working under your guidance.

Sincerely,

[Your Name]