

Proposal for Business Acquisition

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to express our interest in acquiring [Target Company Name]. After conducting preliminary due diligence, we believe that this acquisition could create significant value for both parties and enhance our market position.

This proposal outlines the key terms of our proposed acquisition:

- **Proposed Purchase Price:** [Insert Amount]
- **Payment Terms:** [Insert Payment Structure]
- **Due Diligence Period:** [Insert Timeframe]
- **Closing Date:** [Insert Proposed Date]

We are eager to move forward and would like to schedule a meeting to discuss this proposal in further detail. Please let us know your availability for the coming weeks.

Thank you for considering our proposal. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]