

# Committee Proposal Revision Request

Date: [Insert Date]

To: [Committee Chair's Name]

[Committee Name]

[Organization Name]

[Organization Address]

Dear [Committee Chair's Name],

I hope this message finds you well. I am writing to formally request a revision to our submitted proposal titled "[Proposal Title]." After careful review and recent discussions with our team, we believe there are several areas that could benefit from enhancement to better align with the committee's objectives.

Specifically, we would like to address the following points:

- [Point 1: Brief explanation]
- [Point 2: Brief explanation]
- [Point 3: Brief explanation]

We believe that these revisions will significantly strengthen our proposal, ensuring it meets the expectations of the committee and serves the interests of [related stakeholders/constituents].

We respectfully ask for the opportunity to revise and resubmit our proposal by [Insert Deadline]. Thank you for considering our request. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]