

Proposal for Online Course Creation

Date: [Insert Date]

To:

[Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Company Address]

Dear [Recipient Name],

I am writing to submit a proposal for the creation of an online course titled "[Course Title]." This course aims to [briefly describe the course objectives and target audience].

Course Outline:

- [Module 1 Title] - [Brief description]
- [Module 2 Title] - [Brief description]
- [Module 3 Title] - [Brief description]

As an experienced [your profession or background], I am confident that this course will [explain the benefits and value of the course].

I look forward to discussing this proposal with you further. Please feel free to reach out to me at [your email] or [your phone number] for any questions.

Thank you for considering this proposal.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Organization/Company]

[Your Address]

[Your Email]

[Your Phone Number]