

Preliminary Merger Proposal Letter

Date: [Insert Date]

To: [Recipient's Name]
[Recipient's Title]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to submit this preliminary proposal regarding a potential merger between [Your Company Name] and [Recipient's Company Name]. We believe that this merger could create significant value for both organizations and generate extensive opportunities for growth and innovation.

Overview of the Proposal:

- **Strategic Rationale:** [Briefly outline the strategic reasons for the merger]
- **Financial Highlights:** [Summarize the financial benefits expected from the merger]
- **Integration Plan:** [Outline potential integration steps]

We would like to schedule a meeting to discuss this proposal in further detail and explore the possibilities of moving forward. Please let us know your availability in the coming weeks.

Thank you for considering our proposal. We look forward to the opportunity to work together.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]
[Your Phone Number]
[Your Email Address]