

Letter of Intent to Initiate Merger Discussions

Date: [Insert Date]

[Your Company Name]
[Your Company Address]
[City, State, Zip Code]

[Recipient's Name]
[Recipient's Company Name]
[Recipient's Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to express our interest in discussing a potential merger between [Your Company Name] and [Recipient's Company Name]. We believe that combining our resources and expertise could lead to significant benefits for both organizations.

We propose to initiate discussions at your earliest convenience to explore this opportunity further. Our team is prepared to present our strategic vision and discuss the synergies that can be achieved through such a merger.

Please let us know your availability for a meeting in the coming weeks. We look forward to the possibility of working together.

Thank you for considering this proposal.

Sincerely,
[Your Name]
[Your Position]
[Your Company Name]
[Your Contact Information]