

# Contractor Tender Evaluation

Date: [Insert Date]

To: [Contractor Name]

[Contractor Address]

Dear [Contractor Name],

Subject: Tender Evaluation Results for [Project Name]

We would like to thank you for your submission for the tender of [Project Name]. After a thorough evaluation of all received tenders, we have completed our assessment process.

Your tender was evaluated based on the following criteria:

- Compliance with Specifications
- Cost Competitiveness
- Experience and Qualifications
- Timeline and Project Management Approach
- Safety Record

After careful consideration, we regret to inform you that your tender was not selected for this project. While we were impressed with several aspects of your proposal, it did not fully meet our requirements compared to other submissions.

We appreciate the effort and time you dedicated to your proposal and encourage you to participate in future projects. Should you have any questions about the evaluation process, please do not hesitate to reach out.

Thank you once again for your interest in working with [Your Company Name].

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]