

Contractor Submission Evaluation

Date: [Insert Date]

To: [Contractor Name]

[Contractor Address]

Dear [Contractor Name],

We are writing to inform you of the evaluation results regarding your recent submission for the [Project Name] project. After a thorough review, we have assessed your proposal based on the established criteria, which include:

- Technical Capability
- Experience and Qualifications
- Project Approach
- Cost Estimate

Our evaluation team has determined that your submission scored [insert score] out of [insert total possible score]. Here are the specific comments from our review:

[Insert specific feedback and comments]

We appreciate your effort and time spent in preparing your proposal. Should you have any questions regarding this evaluation or wish to discuss feedback further, please feel free to reach out.

Thank you for your interest in partnering with us.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]