

Contractor Proposal Assessment

Date: [Insert Date]

To: [Contractor Name]

[Contractor Address]

Subject: Proposal Assessment for [Project Name]

Dear [Contractor Name],

Thank you for submitting your proposal for the [Project Name] project. After careful review, we have assessed your submission based on our criteria, which includes project understanding, pricing, timeline, and previous experience.

Assessment Summary

- **Project Understanding:** [Comment on the contractor's understanding of the project]
- **Pricing:** [Comment on the pricing structure and competitiveness]
- **Timeline:** [Comment on the proposed timeline]
- **Previous Experience:** [Comment on relevant past projects]

Overall, we appreciate your effort in preparing this proposal. We would like to schedule a meeting to discuss your proposal in further detail and explore next steps.

Thank you for your interest in working with us. We look forward to your response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]