

Research Proposal Review Confirmation

Date: [Insert Date]

Dear [Researcher's Name],

Thank you for submitting your research proposal titled, "**[Proposal Title]**" to [Institution/Organization Name]. We are pleased to inform you that your proposal has been successfully received and is now under review.

The review process typically takes [time frame] and we will notify you of the outcome once the review is complete. Your commitment to advancing research in [subject area] is appreciated.

If you have any questions or need further assistance, please do not hesitate to reach out.

Best regards,

[Your Name]

[Your Title]

[Institution/Organization Name]

[Email Address]

[Phone Number]