

# Research Proposal Eligibility Confirmation

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Organization/Institution Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that your research proposal titled "[Title of Proposal]" has been reviewed and found eligible for consideration. We appreciate your interest in conducting research that aims to [briefly mention the purpose of the research].

The expected start date for your project is [Insert Start Date] and the anticipated duration is [Insert Duration]. Please ensure that all necessary documentation is submitted by [Insert Submission Deadline] to facilitate the next steps in the approval process.

If you have any questions or require further assistance, please do not hesitate to reach out.

Thank you for your commitment to advancing our understanding of [Research Topic].

Sincerely,

[Your Name]

[Your Title]

[Your Organization/Institution Name]

[Your Contact Information]