

Research Proposal Approval Notification

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Department/Organization Name]

[Recipient's Address]

Dear [Recipient's Name],

We are pleased to inform you that your research proposal titled "**[Proposal Title]**" has been reviewed and approved by the [Committee/Department Name] on [Approval Date].

Your project is scheduled to commence on [Start Date] and is expected to conclude by [End Date]. Please ensure that all necessary protocols are followed during the execution of your research.

If you have any questions or require further assistance, do not hesitate to reach out.

Congratulations on your approval!

Sincerely,

[Your Name]

[Your Position]

[Your Department/Organization Name]

[Your Contact Information]