

Letter of Partnership Discussion

Date: [Insert Date]

[Your Name]
[Your Title]
[Your Organization]
[Your Address]
[City, State, Zip]
[Email Address]
[Phone Number]

[Recipient's Name]
[Recipient's Title]
[Recipient's Organization]
[Recipient's Address]
[City, State, Zip]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a discussion regarding a potential partnership between [Your Organization] and [Recipient's Organization] aimed at advancing local economic development initiatives in our community.

As you may be aware, [briefly describe an economic challenge or opportunity in the community]. We believe that by collaborating on this initiative, we can leverage our combined resources, expertise, and networks to create sustainable solutions that benefit our residents.

We would like to schedule a meeting to explore this opportunity further. Please let us know your availability in the coming weeks, and we will do our best to accommodate.

Thank you for considering this proposal. We are excited about the possibility of working together to make a positive impact in our community.

Warm regards,

[Your Name]
[Your Title]
[Your Organization]