

Proposal Rejection Letter

Date: [Insert Date]

[Recipient's Name]

[Recipient's Position]

[Company/Organization Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Thank you for your recent proposal regarding the collaboration for [Event Name]. We appreciate the time and effort you devoted to creating it and understand the resources that such proposals require.

After careful consideration, we regret to inform you that we will not be able to proceed with the collaboration at this time. This decision was not made lightly, and we value the opportunity to review your ideas.

We wish you the best of luck with your event and hope to explore potential opportunities for collaboration in the future.

Thank you once again for your understanding.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization Name]

[Your Contact Information]