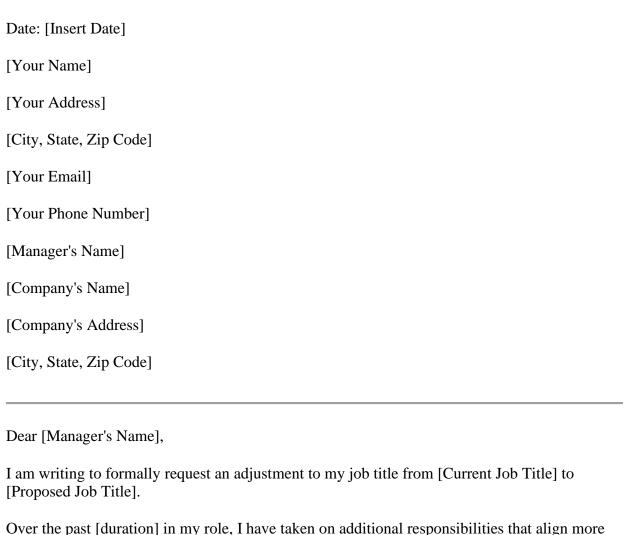
Job Title Adjustment Request



with the proposed title and have contributed to our team's success in the following ways:

• [Specific Achievement 2]

[Specific Achievement 1]

• [Specific Achievement 3]

I believe that the new title would more accurately reflect my contributions and the scope of my work.

Thank you for considering my request. I would appreciate the opportunity to discuss this matter with you at your earliest convenience.

Sincerely,

[Your Name]