

# Employment Offer Negotiation Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

## **Subject: Negotiation of Employment Offer**

Dear [Employer's Name],

Thank you for extending an offer for the [Job Title] position at [Company's Name]. I am excited about the opportunity to contribute to your team and bring my skills in [Your Skills/Experience] to [Company's Name].

After careful consideration of the offer, I would like to discuss the terms, specifically regarding [mention specific aspects such as salary, benefits, or work schedule]. I believe that my experience in [your field/industry] and the value I can bring to [Company's Name] justifies a discussion on this matter.

I am confident that we can come to a mutually beneficial agreement. I am looking forward to the opportunity to discuss this further. Please let me know a convenient time for us to connect.

Thank you once again for the offer and your consideration. I am looking forward to your response.

Sincerely,

[Your Name]