

Letter of Business Deal Acceptance

[Your Name]
[Your Position]
[Your Company]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Position]
[Recipient Company]
[Recipient Address]
[City, State, ZIP Code]

Dear [Recipient Name],

I am writing to formally accept the business deal outlined in our recent discussions. After careful consideration, we are excited to move forward with [brief description of the deal].

We believe that this partnership will be mutually beneficial and look forward to collaborating closely to achieve our shared goals.

Please let us know the next steps and any additional documentation required to finalize this agreement.

Thank you for this opportunity. We are eager to start our partnership.

Sincerely,

[Your Name]
[Your Position]
[Your Company]