

Cancellation of Contract

DATE: [Insert Date]

FROM: [Your Name]

[Your Address]

[City, State, Zip Code]

TO: [Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally inform you of the cancellation of our contract, originally dated [Insert Contract Date], due to frequent contractual errors that have not been resolved despite previous discussions.

We value the business relationship we have developed; however, the ongoing issues have affected our ability to move forward effectively. The following errors have been consistently noted:

- [Describe Error 1]
- [Describe Error 2]
- [Describe Error 3]

Despite multiple attempts to address these concerns, there has been insufficient progress, and we are left with no other option but to terminate the contractual agreement as of [Insert Cancellation Date].

Please consider this letter as our formal notification of cancellation. We would appreciate a written confirmation of the cancellation at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]