

# Subject: Seeking Consensus on Performance Targets

Dear [Recipient's Name],

I hope this message finds you well. As we aim to enhance our organizational performance in the upcoming quarter, I would like to propose a collaborative discussion to establish consensus on our performance targets.

Below are the proposed targets for our review:

- Target 1: [Description]
- Target 2: [Description]
- Target 3: [Description]

I believe that by aligning our goals, we can foster a more productive environment and achieve better results. Please provide your feedback by [date], so we can plan a meeting to finalize these targets together.

Thank you for your attention and cooperation. I look forward to your thoughts.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]