

Withdrawal of Business Relationship

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[Recipient's Company Name]

[Recipient's Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally communicate our decision to withdraw from our business relationship due to ongoing demand issues that have not been resolved despite multiple discussions.

While we value the time and resources put into our partnership, the current circumstances make it untenable for us to continue. We believe that it is in the best interest of both parties to part ways amicably.

Please consider this letter as official notice of termination effective [Termination Date]. We will ensure that all pending matters are settled before this date.

Thank you for your understanding. We wish you all the best in your future endeavors.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]