

Partnership Termination Notice

Date: [Insert Date]

[Partner's Name]

[Partner's Address]

[City, State, Zip Code]

Dear [Partner's Name],

I am writing to formally notify you of the termination of our partnership effective [insert termination date]. Due to irreconcilable differences, we have both recognized that continuing our partnership is no longer viable.

This decision has not come easily, but after much consideration, we believe it is in our best interests to part ways amicably. We will ensure that all outstanding matters are resolved promptly.

Please let us know how you would like to proceed in the transition period.

Thank you for the time and effort we shared in our partnership.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]