

Termination of Business Closure Agreement

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to formally notify you of the termination of the Business Closure Agreement dated [Date of Agreement] between [Your Company Name] and [Recipient's Company Name]. This decision has been made after careful consideration due to [brief reason for termination, e.g., business circumstances, financial status].

According to the terms outlined in the agreement, we are providing [number of days/weeks] notice as required. The effective date of termination will be [Effective Termination Date].

We appreciate the relationship we have had with you and are committed to complying with any remaining obligations as specified in the agreement. Please let us know how you wish to proceed with the final details and any necessary wrap-up procedures.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]