

Letter to Rescind Business Closure Contract

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally rescind the business closure contract (Contract No: [Insert Contract Number]) made on [Insert Date], concerning the closure of [Insert Business Name].

After careful consideration and discussions with key stakeholders, we have determined that maintaining our operations is in the best interest of our employees, clients, and the community.

To this end, I kindly ask that you acknowledge the rescinding of the contract and guide us through any necessary formalities that need to be addressed as a result of this decision.

Thank you for your understanding and support during this transition. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]