

Letter of Dissolution of Contract

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

This letter serves to formally notify you of the dissolution of our contract dated [Contract Date] due to the closure of [Your Business Name] effective immediately.

We appreciate your collaboration and understanding during our time working together. We value the relationship we developed and regret any inconveniences this decision may cause.

Please consider this correspondence as the formal termination of our agreement. Should you require any documentation regarding the closure or dissolution process, feel free to reach out.

Thank you for your understanding.

Sincerely,

[Your Name]
[Your Title]
[Your Business Name]