

Service Termination Notice

Date: [Insert Date]

To: [Service Provider Name]

Address: [Service Provider Address]

Subject: Termination of Service Contract for Non-Performance

Dear [Service Provider Name],

We regret to inform you that we are terminating our contract for services dated [Insert Contract Date], due to your failure to meet the obligations outlined in the agreement.

Despite multiple notices and opportunities to rectify the situation, the following obligations have not been fulfilled:

- [List specific obligations not met]
- [List specific obligations not met]
- [List specific obligations not met]

As per the terms of our contract, we are providing this written notice of termination effective immediately. Please ensure that all outstanding matters are settled within [Insert Timeframe].

We appreciate your understanding and cooperation in this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]