

Service Breach Termination Letter

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]

[Recipient's Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Termination of Service Agreement due to Breach

I am writing to formally notify you of the termination of the service agreement between [Your Company Name] and [Recipient's Company Name], effective immediately, due to a breach of contract.

As per our agreement dated [Insert Date], the following breach(es) occurred:

- [Detail of Breach 1]
- [Detail of Breach 2]
- [Detail of Breach 3]

Despite our attempts to resolve these issues through [mention prior communications, meetings, etc.], we have not seen any improvement. Therefore, we have no choice but to terminate our service relationship as of [Insert Termination Date].

Please ensure that all services are ceased immediately and confirm receipt of this termination notice by [Insert Response Deadline].

If you have any questions regarding this termination, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]
[Your Contact Information]