

Student Exchange Program Application Guidelines

Dear Students,

We are excited to announce the Student Exchange Program for the upcoming academic year. Below are the application guidelines:

Eligibility Criteria

- Must be a full-time student at our institution.
- Minimum GPA of 3.0.
- Completed at least one year of study.
- Proficient in the language of the host country.

Application Process

1. Complete the application form.
2. Submit a personal statement (500 words).
3. Provide two letters of recommendation.
4. Attend the information session on [Date].

Important Dates

- Application Deadline: [Date]
- Interviews: [Date]
- Program Dates: [Date Range]

If you have any questions, please feel free to contact the program coordinator at [Email Address].

Best regards,

[Your Name]

[Your Title]

[Your Institution]