

Letter of Termination of Agreement

[Your Name]
[Your Title]
[Your Company Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Date]

[Recipient's Name]
[Recipient's Title]
[Recipient's Company Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

We regret to inform you that the Agreement dated [Agreement Date] between [Your Company Name] and [Recipient's Company Name] is hereby terminated effective immediately due to a breach of confidentiality as outlined in Section [Section Number] of the Agreement.

It has come to our attention that confidential information has been disclosed without authorization, violating the terms set forth in our agreement. Given the seriousness of this infraction, we are unable to continue our business relationship.

Please ensure that all confidential materials and documents are returned to us by [Return Date] to conclude this matter promptly.

We appreciate your attention to this serious issue and wish you well in your future endeavors.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]