

Non-Compliance Breach Notification and Termination

Date: [Insert Date]

To: [Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to inform you of a serious issue regarding your non-compliance with the terms and conditions set forth in our agreement dated [Insert Date of Agreement].

It has come to our attention that you have violated the following terms:

- [Insert specific terms of non-compliance]
- [Insert any additional terms of non-compliance]

Despite our previous communications regarding this matter, we have not seen any corrective action taken on your part. As a result, we have no option but to terminate the agreement effective immediately as of [Insert Termination Date].

Please ensure that you cease all activities relating to our agreement and return any property belonging to our organization.

If you have any questions regarding this notification, please feel free to contact us at [Insert Contact Information].

We regret having to take this action and hope this matter can be resolved amicably in the future.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]