

Urgent Lease Termination Notice

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Tenant's Name]
[Tenant's Address]
[City, State, Zip Code]

Subject: Notice of Urgent Lease Termination

Dear [Tenant's Name],

I am writing to formally notify you of the termination of your lease agreement for the property located at [Property Address]. This action is due to multiple defaults on your part, specifically:

- Failure to pay rent for the months of [List Months] which totals [Amount Owed].
- Violation of lease terms, including [Specify Violations].

As per the terms of our lease agreement, I am providing you with [number of days, e.g., "30 days"] to vacate the premises. Your final date to leave is [Final Date]. Please ensure that you remove all your belongings and return any keys or access devices.

If you have any questions or wish to discuss this matter further, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your immediate attention to this matter.

Sincerely,

[Your Name]